



**Service Director – Legal, Governance and  
Commissioning**

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Friday 5 April 2019

## **Notice of Meeting**

Dear Member

### **Corporate Parenting Board**

The **Corporate Parenting Board** will meet in the **Meeting Room 1 - Town Hall, Huddersfield** at **10.00 am** on **Monday 15 April 2019**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Corporate Parenting Board members are:-**

### **Member**

Councillor Viv Kendrick (Chair)

Councillor Karen Allison

Councillor Fazila Loonat

Councillor John Lawson

Councillor Donna Bellamy

Councillor Cahal Burke

Gill Addy

Christine Bennett

Julie Bragg

Tom Brailsford

Steve Comb

Keith Fielding

Martin Green

Charlotte Jackson

Colleen Kenworthy

Barry Lockwood

Sanna Mahmood

Elaine McShane

Mel Meggs

Jo-Anne Sanders

Ophelia Rix

Melanie Tiernan

Janet Tolley

Chair of Children's Scrutiny Panel

Designated Nurse for Looked after Children/Care Leavers

Head of Service (Assessment and Intervention)

Head of Corporate Parenting (Children in Care and Care Leavers)

Head of Joint Commissioning

Head of Corporate Parenting (Safeguarding)

Kirklees Fostering Network

Head of Localities Offer (Children and Families)

Head of Service (Assessment Intervention and Front Door)

Kirklees Fostering Network

Kirklees Fostering Network

Looked after Children and Leaving Care

Service Director, Family Support and Child Protection

Director for Children's Services

Service Director for Learning and Early Support

Head of Safeguarding and Quality Assurance

Service Manager, Family Support and Child Protection

Virtual School Headteacher

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Membership of the Board/Apologies**

The Chair will welcome everyone to the meeting and announce any apologies received.

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**2: Minutes of previous meeting**

1 - 6

To approve the Minutes of the meeting of the Committee held on the 11<sup>th</sup> March 2019.

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**3: Interests**

7 - 8

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Deputations/Petitions**

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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**6: Review of Terms of Reference and Membership of the Board** 9 - 14

The Board will review its Terms of Reference and Membership prior to them being presented for adoption to Annual Council in May 2019.

**Contact:** Helen Kilroy, Principal Governance and Democratic Engagement Officer

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**7: Ofsted and Improvement Board update**

The Board will consider a verbal update on key issues from Ofsted and the Improvement Board. (10 am)

Contact: Steve Comb, Head of Corporate Parenting (Safeguarding)

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**8: Children's Performance Highlight Report (February 2019)** 15 - 24

The Board will consider a report giving key highlights on Performance Monitoring data for the Children's Service in February 2019. (10.05 am)

Contact: Steve Comb, Head of Corporate Parenting (Safeguarding)  
Janet Tolley, Virtual School Head Teacher

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**9: Overview of number of children in Care** 25 - 30

The Board will consider an overview of the number of children in care (snapshot) including age profile. (10.50 am)

Contact: Julie Bragg, Head of Service (Children in Care Social Work)

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**10: Update on the number of Children in Care not in full time education** 31 - 34

The Board will consider a report on the number of children in care not in full time education or have attendance of less than 90%. (11.10 am)

Contact: Janet Tolley, Virtual School Head Teacher

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- 11: Risk and Vulnerability progress report** 35 - 40
- The Board will consider a progress report on Risk and Vulnerability.  
(10.15 am)
- Contact: Ophelia Rix, Head of Safeguarding and Quality Assurance
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- 12: Annual Statement of Purpose for Registered Children's Homes** 41 - 146
- The Board will consider the annual Statement of Purpose for Registered Children's Homes.  
(10.30 am)
- Contact: Laura Counce, Residential Service Manager (Family Support and Child Protection)
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- 13: Grandparents Special Guardianship** 147 - 150
- The Board will consider a report on Grandparents Special Guardianship.  
(10.55 am)
- Contact: Julie Bragg, Head of Service (Children in Care and Care Leavers)
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- 14: Corporate Parenting Board - proposed areas of focus and activity for 2019/20** 151 - 160
- The Panel will consider the proposed areas of focus and activity for the Board during the 2019/20 municipal year and the draft agenda plan for 2019/20.
- Contact: Helen Kilroy, Principal Governance & Democratic Engagement Officer
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- 15: Updates from Board Members on interaction with Services**
- The Board will consider verbal updates from Board Members on interaction with Services.
- Contact: Helen Kilroy, Principal Governance and Democratic Engagement Officer
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## **16: Dates of Future Meetings**

To note provisional future meeting dates of the Board during the 2019/20 municipal year:

- 19<sup>th</sup> June 2019, 10am
  - 28<sup>th</sup> August 2019, 10 am
  - 23<sup>rd</sup> October 2019, 10am
  - 13<sup>th</sup> December 2019, 10am
  - 10<sup>th</sup> February 2020, 10am
  - 9<sup>th</sup> April 2020, 10am
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